

**DISTRICT OF HUDSON'S HOPE**  
**MINUTES OF THE REGULAR MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**MONDAY, JANUARY 14, 2008 AT 6:00 P.M.**

Present: **Council:** Mayor Harwood; Councillors Anderson, Webster, Johnson, Kosolowsky and Johansson  
**Staff:** C. Bonnick, Administrator; M. Ryder, Director of Works and Protective Services; and B. Mercereau, Deputy Clerk  
**Other:** C. Lewis

**CALL TO ORDER**

The meeting was called to order at 6:00 pm with Mayor Harwood presiding.

**MINUTES**

**M1 Special Meeting – December 5, 2007**

001/08 Moved by Councillor Webster and Seconded by Councillor Johnson;  
"That the minutes of the Council meeting held December 5, 2007 be adopted."

CARRIED

**M2 Council Meeting – December 10, 2007**

002/08 Moved by Councillor Johansson and Seconded by Councillor Johnson;  
"That the minutes of the Council meeting held December 10, 2007 be adopted, as amended."

CARRIED

**M3 Special Meeting – December 13, 2007**

003/08 Moved by Councillor Webster and Seconded by Councillor Anderson;  
"That the minutes of the Council meeting held December 13, 2007 be adopted, as amended."

CARRIED

**M4 Special Meeting – December 13, 2007**

004/08 Moved by Councillor Webster and Seconded by Councillor Johnson;  
"That the minutes of the Council meeting held December 13, 2007 be adopted."

CARRIED

**BUSINESS ARISING FROM MINUTES**

**B1 Municipal Office Energy Audit**

Council questioned why the municipal office was recommended to begin the community energy process when it is not the worst problem building. The Administrator advised that because the office was used year round and would not be too costly to fix, it was recommended as the starting building. The office can also be used to showcase the project as it is a building where the public regularly attend. Councillor Kosolowsky commented that the number of lights on the exterior of the building should be reduced, however others expressed safety issues that may result in reducing them.

**B2 Seismic Activity Presentation**

Councillor Johansson advised that she had contacted Shelley Machon who was willing to do a write up on dealing with seismic activities within the municipality. Council advised that they

would be interested in receiving this information.

**B3 The Dimestore Fisherman – TV Program**

Councillor Johnson advised that he had not received any information from the community, but he would continue to do some research.

**B4 Proposed Site C Hydro Project (0400-30)**

Councillor Kosolowsky commented that the feedback forms provided by BC Hydro were leading people to support the project, rather than being a neutral form.

005/08

Moved by Councillor Johansson and Seconded by Councillor Kosolowsky;  
“That Council write a letter to BC Hydro asking that the feedback form be reworded to be neutral, as to not steer people in the direction of supporting the project.”

CARRIED

with Councillor Johnson OPPOSED

Council discussed the following issues arising from the pre-consultation meeting with BC Hydro:

- a pre-consultation meeting should be held with community members as well;
- a new feedback form should be produced prior to the consultation stage;
- information and material should be in Hudson’s Hope for residents to view, it was suggested that they may be able to rent a room at the Pearkes Centre for this purpose;
- meetings at GMS are more difficult for community members to attend due to the distance and the security at the building, therefore future meetings should be held within the townsite; and
- the pre-consultation meetings are discussing more about the project than how the consulting process should be conducted.

006/08

Moved by Councillor Johansson and Seconded by Councillor Webster;  
“That future meeting with BC Hydro be held in the Hudson’s Hope town site.”

CARRIED

with Mayor Harwood and Councillor Johnson OPPOSED

**B5 Beryl Prairie Well (5600-09)**

The Director of Works and Protective Services advised that a home-made electrical system was installed at the Beryl Prairie well many years ago and now cannot be fixed properly. A new system will be looked at during budget to purchase for the well.

**CORRESPONDENCE**

007/08

Moved by Councillor Johnson and Seconded by Councillor Kosolowsky;  
“That the items of correspondence numbered C1 to C34 be received.”

CARRIED

**C1 Ministry of Finance – Grant-in-Lieu of Taxes (0400-20)**

Council discussed how the calculations for the grant-in-lieu of taxes will affect the municipality in the following years.

**C2 City of Fort St. John – High on Ice Winter Carnival (0400-50)**

008/08

Moved by Councillor Johnson and Seconded by Councillor Webster;  
“That Council authorize payment of expenses for a volunteer to attend the High on Ice Winter Carnival to act as ice carver in the Mayor’s Challenge.”

CARRIED

**C3 Peace River Regional District – Electoral Boundaries Report (0400-50)**

Mayor Harwood discussed the information from the teleconference she took part in today with regards to the electoral boundaries report. A letter will also be sent to advise of the displeasure with the proposed boundary realignment.

**C4 NCMA – Electoral Boundaries Commission Update**

**C5 Sophia Lang – Nuclear Power**

**C6 Ministry of Environment – Staffing Issues (0400-20)**

**C7 City of Langley – Municipal Fiscal Imbalance**

**C8 City of Vancouver – Municipal Fiscal Imbalance**

**C9 Energy Services BC – Request for letter of support**

Councillor Johnson advised that the work done through EDC connects contractors with the workforce and should not create a conflict for the municipality.

009/08

Moved by Councillor Johnson and Seconded by Councillor Anderson;  
“That Council send a letter to Energy Services BC to support them in accessing funds to deliver a Business Development Initiative in Northern BC.”

CARRIED

**C10 Northern Health – Smoke Free Grounds Policy (0400-80)**

**C11 City of North Vancouver – Update on the Programs and Services of the North Shore Women’s Centre**

010/08

Moved by Councillor Johansson and Seconded by Councillor Kosolowsky;  
“That Council send a letter of support to the City of North Vancouver for their resolution for updates on the programs and services of the North Shore Women’s Centre.”

CARRIED

**C12 Run of River Power Inc. – Update on proposed run-of-river hydro project**

**C13 Coast Mental Health Foundation – Courage to Come Back Awards**

**C14 NCMA – 2007 Resolutions Submitted to NCMA**

**C15 UBCM – Invitation to apply for funding under the general strategic priorities fund and innovations fund programs**

Council referred the issue back to Administrator for additional information.

**C16 UBCM – Active UBCM Administered Grants in 2007**

Council requested that staff research where animal mass carcass disposal would be dealt with in the case of an emergency.

**C17 Provincial Health Services Authority – Collaborations between the PHSA and Northern Health (0400-80)**

**C18 BC Hydro – Staff and recruitment issues (0400-30)**

Councillor Kosolowsky informed Council on a power outage in Fox Creek and Fort St. John on

New Years Eve. He will pass on all the information to the Administrator.

**C19 District of Chetwynd – BC Hydro staffing and recruitment (0400-50 xref. 0400-30)**

**C20 FCM – Funding opportunities for municipal solid waste products**

**C21 Ministry of Energy, Mines and Petroleum Resources – Land Surface Office (0400-20)**

Councillor Johansson discussed the new Regional Executive Director position and how the objective of the office does not appear to be the same as what was originally described. She will update Council as new information becomes available.

**C22 Ministry of Energy, Mines and Petroleum Resources – Zone Specific Retention (0400-20)**

**C23 Ministry of Energy, Mines and Petroleum Resources – March 26, 2008 PNG Disposition (0400-20)**

**C24 SmartWood – Public Notice of the Assessment of Tembec Enterprises Inc., Chetwynd Operations for FSC Certification**

Council discussed that a proper field assessment should be conducted once the snow cover is gone.

**C25 Caribou Road Services – Road maintenance**

**C26 BCGEU – Road and highway maintenance specifications**

**C27 Ministry of Transportation – Guardrail Request (0400-20)**

Council requested a thank you letter be sent to the Ministry of Transportation for keeping the District updated on this issue.

**C28 YRB – Road Maintenance**

**C29 BC Assessment – 2008 Property Assessment Roll (0400-30)**

Council requested a letter be sent to BC Assessment asking for the calculations on property assessments, as there are discrepancies in the drastic increases and decreases to property values in the District of Hudson's Hope.

**C30 Communities in Bloom – Registration information**

**C31 Hudson's Hope Gas, Ltd. – HHG Disposal Wells**

Council requested a thank you letter be sent to Hudson's Hope Gas, Ltd. for their quick and thorough response.

**C32 Office of the Premier – Nominations for Order of British Columbia**

Council asked that this information be published in the Bulletin.

**C33 Peace Liard Regional Juried Art Exhibition – Call for Entry**

**C34 Hudson's Hope School, Yearbook Class – Request for donation**

Council requested staff find out how much each ad space costs.

"That Council authorize purchase of an ad space in the Hudson's Hope School yearbook not to exceed \$100."

CARRIED

## STAFF REPORTS

### SR1 Payroll Summary Ending December 29, 2007 (1920-01)

012/08 Moved by Councillor Webster and Seconded by Councillor Johansson  
"That the municipal payroll totalling \$63,738.23 for the four-week period ending December 29, 2007 be approved."

CARRIED

### SR2 Accounts Payable Summary (1630-01)

013/08 Moved by Councillor Webster and Seconded by Councillor Anderson;  
"That the accounts payable reports for December 18, 2007 in the amount of \$106,737.61 and for January 8, 2008 in the amount of \$397,303.01 for a total of \$504,040.62 be approved."

CARRIED

### SR3 Revenue and Expense Report (1890-01)

Council discussed the costs of the Chetwynd landfill fees and the recycling amounts. Councillor Webster advised that she had spoken with Eco-Depot in Fort St. John and they may be able to collect and bale the cardboard for a lesser rate. A report or a presentation will be given to Council on the cost amounts.

014/08 Moved by Councillor Anderson and Seconded by Councillor Johansson;  
"That Council approve the Revenue and Expense report for December, 2007."

CARRIED

### SR4 Administrator's Reports

#### 1. Recreational Fees and Charges (3900-02)

Council discussed the proposed rate changes and requested staff to draft a bylaw to amend the recreational fees and charges. The proposed fees for seasonal passes will be lowered.

#### 2. Notations of interest on Crown land located North East of public works land

Council requested staff look at the land outlined as "B and C" to see whether this land would be useful in the future for the District.

#### 3. Building Bylaw (3900-02)

Council requested some changes be made and a definition of "latent" be given at the next meeting.

015/08 Moved by Councillor Johansson and Seconded by Councillor Kosolowsky;  
"That Council give first reading to the Building Bylaw No. 741, 2008, as amended."

CARRIED

016/08 Moved by Councillor Webster and Seconded by Councillor Johnson;  
"That Council give first reading to the Municipal Ticket Information System Amendment Bylaw No. 742, 2008."

CARRIED

#### 4. Property Standards Bylaw (3900-02)

017/08

Moved by Councillor Johnson and Seconded by Councillor Kosolowsky;  
"That Council give first reading to Property Standards Bylaw, No. 743, 2008."

CARRIED

Council gave the following comments on the Property Standards Bylaw No. 743, 2008:

- a definition of fence should be given;
- fences on the property that do not border other properties should not be included;
- combustible materials could be interpreted to include wood, gas and other types of fuel that residents may need to store on their properties;
- farm yards may have different needs of materials than residential properties;
- inspections are only completed when a complaint is submitted;
- every bylaw authorizes the Bylaw Enforcement Officer to enter onto private property for the purpose of enforcement;
- the issue of vehicles being store on properties may be dealt with in the Zoning Bylaw; and
- can the Bylaw be applicable to specific areas or zones to exclude farm properties.

Council requested that the draft bylaw be circulated to the public for comment.

**5. Hudson's Hope Banner**

Council chose option "A" for the Hudson's Hope banner, but requested a new photo of the Peace River be inserted. Councillor Kosolowsky advised that he would bring in a photo of the river to be used.

**6. Zoning Bylaw and Resource Development Boundary**

018/08

Moved by Councillor Kosolowsky and Seconded by Councillor Johansson;  
"That Council approve funding up to \$7,000.00 for Urban Systems to identify and map the Resource Development boundary in the Zoning Bylaw."

CARRIED

**7. Borrowing in Anticipation of Revenue (3900-02)**

019/08

Moved by Councillor Johansson and Seconded by Councillor Johnson;  
"That Council give first, second and third reading to the Revenue Anticipation Borrowing Bylaw No. 744, 2008."

CARRIED

**8. Curling Club Lease – Liability (0230-20)**

020/08

Moved by Councillor Johnson and Seconded by Councillor Anderson;  
"That Council authorize staff to amend the Bullhead Mountain Curling Club Lease Agreement by replacing clause 61 of the agreement with a new clause 61 as follows:  
61. The Club must, at its sole expense, obtain and maintain during the Term comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage, and all other losses, arising out of or in connection with the Lease and/or the Parking Licence in an amount of not less than \$2,000,000.00 per occurrence."

CARRIED

Council requested staff find out what the cost difference is for the Curling Club to have two million versus five million liability insurance.

**9. MATI 5 – Community Planning for Non-Planners Training (2810-01)**

021/08

Moved by Councillor Webster and Seconded by Councillor Johnson;  
"That Council approve workshop fees and travel expenses for Carolyn Bonnick to

attend the MATI 5 – Community Planning for Non-Planners Program in Pentiction from March 2 to 7, 2008.”

CARRIED

**SR5 Regional Community Foundation**

Councillor Johnson made the following comments about the Regional Community Foundation:

- the District's own grants such as the library, museum, and rodeo grants that are administered each year should stay with the Council;
- the steering committee will be meeting this week and should be the people who will deal with fundraising for the foundation;
- communities in the region are able to join the foundation at any time; and
- the District may want to think about budgeting some money to give to the foundation for if the steering committee requests money from the District.

Councillor Johnson was asked to report back to Council once he had meet with the steering committee.

022/08

Moved by Councillor Kosolowsky and Seconded by Councillor Webster;  
“That Council postpone the issue of the Regional Community Foundation until the January 28, 2008 Council meeting.”

CARRIED

**SR6 Expense Reimbursement (3900-02)**

023/08

Moved by Councillor Kosolowsky and Seconded by Councillor Anderson;  
“That Council read for the first time the Council Remuneration and Reimbursement of Expenses Amendment Bylaw No. 745, 2008.”

CARRIED

**SR7 Hudson's Hope Water Distribution System (5600-01)**

The Director of Works and Protective Services described in detail how the Hudson's Hope water distribution system works and how tests and sampling are completed. Council requested that water samples be taken from the river.

**SR8 Council Expense Statement 2007**

024/08

Moved by Councillor Anderson and Seconded by Councillor Johansson;  
“That Council accept the Council expense Statement for 2007, as amended.”

CARRIED

Council requested that a staff expense statement be included in future reports.

**SR9 Community Wildfire Protection Committee (0540-20)**

Councillor Johnson and Kosolowsky will form the Community Wildfire Protection Committee with members to be Mike Ryder, Vic Gouldie and either Ray or Bonnie Edgar.

**COMMITTEE REPORTS**

**CM1 Sprit of 2010 (0540-20)**

Councillor Anderson advised that they had received money for the 2010 event. The committee will be meeting this week to discuss event details. Councillor Johnson advised that the Ski Club has been getting ready to have the 2010 event at the ski hill.

**CM2 Historical Society (0230-20)**

Councillor Johansson advised that the workshop had taken place and she commented on some of the ideas that had come out of it. A detailed report on the workshop will be forthcoming.

**NEW BUSINESS**

**NB1 Doctor Coverage (0400-80)**

Councillor Anderson commented on her disappointment with the doctor going away again for a long period of time with no coverage for Hudson's Hope patients. Mayor Harwood advised that some seniors have a difficult time getting to Fort St. John to go to the walk-in clinics. A bus service could be looked at to take senior's in and Mayor Harwood will contact Northern Health to see if they could help with funding.

**NB2 Budget (1700-01)**

The Administrator advised that the budget discussions will be later this year due to staffing. Council requested wish lists and preliminary information on tax rates.

**NB3 Committee Appointments (0540-01)**

Mayor Harwood advised that if any Council's are interested in changing committee's that they should come speak with her.

**NB4 Dr. Wendling's Presentation**

The Deputy Clerk advised that she was still waiting to hear back from all the communities. Thus far the only community that has shown interest is Tumbler Ridge.

|      | <b>DIARY</b>   | <b>Diarized</b>      | <b>Last Review/Action</b> |
|------|--|----------------------|---------------------------|
| DY1  | <i>Conventions/Conferences Holidays<br/>January 28, 2008 – Council Meeting</i> |                      |                           |
| DY2  | <i>Grant Easement and notify property owners of requirements</i>               | <i>Oct 2004</i>      | <i>Sept 2005</i>          |
| DY3  | <i>Building Amendment Bylaw</i>  | <i>Oct 2004</i>      | <i>January 2008</i>       |
| DY4  | <i>Ticketing Bylaw</i>   | <i>Oct 2004</i>      | <i>June 2007</i>          |
| DY5  | <i>Unsightly Premises Bylaw</i>  | <i>Nov 2004</i>      | <i>January 2008</i>       |
| DY6  | <i>Development of Atkinson Subdivision</i>                                     | <i>Apr 2005</i>      | <i>July 2007</i>          |
| DY7  | <i>Waste Reduction Assessment</i>  | <i>Apr 2005</i>      |                           |
| DY8  | <i>Blanket rezoning of commercial properties along Beattie Drive</i>           | <i>June 2006</i>     |                           |
| DY9  | <i>Portage Road Closure</i>  | <i>Sept 2005</i>     |                           |
| DY10 | <i>Seniors Housing</i>   | <i>February 2007</i> |                           |
| DY11 | <i>Plan to Reduce Greenhouse Gas Emissions</i>                                 | <i>February 2007</i> |                           |
| DY12 | <i>BC's 150<sup>th</sup> Anniversary Celebrations</i>                          | <i>May 2007</i>      |                           |
| DY13 | <i>Trade, Investment &amp; Labour Mobility Agreement</i>                       | <i>May 2007</i>      |                           |

