

DISTRICT OF HUDSON'S HOPE
MINUTES OF THE REGULAR MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBERS
MONDAY, MARCH 12, 2007 AT 6:00 P.M.

Present: **Council:** Mayor Harwood; Councillors Anderson, Webster, Johnson, Johansson, and Kosolowsky
Staff: C. Bonnick, Administrator; and B. Pringle, Deputy Clerk
Other: S. Kenny, M. Brereton, D. Fisher, C. Montgomery, A. Purvis, C. Stacey, B. Bach, A. Watson, P. Gunderson and R. Gunderson

CALL TO ORDER

The meeting was called to order at 6:05 pm with Mayor Harwood presiding.

PETITIONS AND DELEGATIONS

D1 Community Futures Development Corporation Peace Liard – Sue Kenny (4.1.4.2)

Sue Kenny, General Manager of Community Futures Development Corporation Peace Liard (CFDC) presented information about their corporation. The following information was provided:

- CFDC provides communities with a variety of services including business development loans, technical support, training and information;
- they are involved in a wide array of community initiatives, including strategic planning processes, research and feasibility studies, and the implementation of a diverse range of community economic development projects;
- fully repayable loans are given up to a maximum of \$150,000 to community members who are interested in starting or expanding their own business;
- the interest rates on these loans are Prime +5% and not less than 10%; and
- their entrepreneurial development centers provide one-on-one business training.

Ms. Kenny also described some of the projects that they are currently involved with.

MINUTES

M1 Public Hearing – February 26, 2007

113/07 Moved by Councillor Johansson and Seconded by Councillor Johnson;
"That the minutes of the Public Hearing held February 26, 2007 be adopted."

CARRIED

M2 Council Meeting – February 26, 2007

114/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That the minutes of the Council meeting held February 26, 2007 be adopted."

CARRIED

M3 Financial Grant Meeting – March 5, 2007

115/07 Moved by Councillor Kosolowsky and Seconded by Councillor Johnson;
"That the minutes from the financial grant meeting held March 5, 2007 be adopted."

CARRIED

M4 Preliminary Budget Meeting – February 27, 2007

116/07

Moved by Councillor Kosolowsky and Seconded by Councillor Johnson;
"That the minutes of the preliminary budget meeting held on February 27, 2007 be adopted."
CARRIED

BUSINESS ARISING FROM MINUTES

B1 Pole Sharing Agreements with Telus (9.9.1.1.1)

Mayor Harwood advised that she spoke with BC Hydro regarding a pole sharing agreement for the Twelve Mile Road Extension Project. They advised that no agreement is in place yet.

B2 Airport Improvement Fees (9.8.3.2)

Mayor Harwood reported that the Airport Improvement Fee in Fort St. John is currently \$12.00.

B3 Concession Contract at Arena (6.5.2.1)

The Administrator advised that the contract for the concession at the arena does state that the concession be open for all major events; however, a week's written notice must be given for such events. She spoke with the Director of Works and Protective Services and he advised that he didn't think that this was happening, and that next year the contract holder would be advised of major events in writing.

B4 BC Hydro – Mercury Advisory for Williston Reservoir (9.2.3)

Councillor Johansson advised that mercury levels in Williston Lake were requested by the first nation groups and the District should do the same.

Moved by Councillor Johansson and Seconded by Councillor Kosolowsky;
"That Council send a letter to Northern Health requesting clarification on the levels the mercury in Williston Lake."
CARRIED

B5 School District No. 60 – School Community Connections Application (1.5.6)

Mayor Harwood advised Council that she would be attending this meeting rather than Councillor Anderson.

B6 NCMA – Submissions of Resolutions to 2007 Annual General Meeting (1.5.1.2)

Council requested that a copy of the resolutions be sent to the Peace River Regional District. Council also agreed to send Councillors Johnson and Johansson to the NCMA AGM & Convention.

B7 Council Committees

Council discussed the possibilities of creating new committees for waste disposal, environment and agriculture. It was discussed that as there is no group to liaison with for agriculture, that these people bring their concerns directly to Council.

CORRESPONDENCE

117/07

Moved by Councillor Johnson and Seconded by Councillor Kosolowsky;
"That the items of correspondence numbered C1 to C19 be received."

CARRIED

C1 Ministry of Energy, Mines and Petroleum Resources – BC Energy Plan

C2 British Columbia Recreation & Parks Association – Move for Health Day

To be referred to the Special Events Coordinator.

C3 Peace-Liard Regional Juried Art Exhibit

C4 EDABC – Beyond Our Borders

C5 University of Waterloo – Economic Development Program

C6 Royal Canadian Mounted Police – Funding to purchase snowmobile toboggan (7.2)

118/07

Moved by Councillor Kosolowsky and Seconded by Councillor Johansson;
“That funding for the snowmobile toboggan for the Royal Canadian Mounted Police be referred to Budget Meeting.”

CARRIED

Staff were requested to seek additional information from the RCMP regarding other funding sources.

C7 Smithers – Vote for Hockeyville 2007 (1.5.2)

That Council send a letter of congratulations to the town of Smithers for making the Top 5 for Hockeyville. Council also asked that this information be posted for the public to view.

C8 2007 Northern Women’s Symposium

C9 BC Hydro – Peace Williston Advisory Committee Meeting (9.7.1.5)

Councillor Johansson already be attending this meeting as a member and Mayor Harwood will attend as a representative of the host community.

C10 Ministry of Economic Development – BC/Alberta Trade Investment & Labour Mobility Agreement

C11 Terasen Gas – Customer Choice Program

C12 Anita McWilliams – Maurice Creek Falls (6.6.6)

Council requested that a letter be sent to Mrs. McWilliams advising that the District doesn't own this property and cannot access it without crossing private property.

C13 Debbie Fisher – Resource Development Meeting (4.3.4.6)

C14 UBCM – 2006 Resolutions (1.5.1.1)

C15 Hudson’s Hope Skating Group – Donation of Arena Fees (6.5.2.2)

119/07

Moved by Councillor Johansson and Seconded by Councillor Johnson;
“That Council donate 100% of the ice time fee for the Skating Group’s carnival.”

CARRIED

C16 NRAHTA – 2007/2008 Membership Dues (4.1.1.4)

120/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That the membership fees in the amount of \$318.00 for the Northern Rockies Alaska Highway
Tourism Association be approved."
CARRIED

C17 Custom Stitch – Quotes for Crests from Custom Stitch

Council requested that staff order 50 Hudson's Hope crests at \$8.14 each including tax.

C18 UNBC – Northeast Regional Advisory Council Meeting (6.1.2.2)

121/07 Moved by Councillor Kosolowsky and Seconded by Councillor Anderson;
"That Council authorize either Councillor Johansson or Councillor Webster to attend the
Northeast Regional Advisory Council Meeting on March 26, 2007 and that a letter be sent to
UNBC to advise them of our representatives."
CARRIED

**C19 Ministry of Energy, Mines & Petroleum Resources – Independent Power Producers
(9.7.9)**

Council discussed the different opinions on Bill 30. UBCM should be contacted to determine
the status of this issue before responding.

122/07 Moved by Councillor Johansson and Seconded by Councillor Kosolowsky;
"That Council diarize, and have a letter sent to the Ministry of Energy, Mines and Petroleum
Resources regarding Independent Power Producers."
CARRIED

STAFF REPORTS

SR1 Payroll Summary Ending February 24, 2007

123/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That the municipal payroll totalling \$35,083.11 for the two-week period ending February 24,
2007 be approved."
CARRIED

SR2 Accounts Payable Summary for March 6 and March 8, 2007

124/07 Moved by Councillor Anderson and Seconded by Councillor Johnson;
"That the accounts payable reports for March 6, 2007 in the amount of \$76,836.40 and for
March 8, 2007 in the amount of \$23,584.78 for a total of \$100,421.18 be approved."
CARRIED

SR3 Revenue and Expense

125/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That the revenue and expense report for February be received."
CARRIED

SR4 Exception Time Report

Council requested that the Exception Time Report be given to the Personnel Committee.

SR5 UBCM Benefits Seminar (1.5.1.1.1)

126/07 Moved by Councillor Johansson and Seconded by Councillor Anderson;
"That Council authorize disbursement of funds for accommodation and travel to Vancouver for the UBCM Benefits Seminar for Rhonda Reschke."

CARRIED

Council requested that reports be submitted after an employee has attended a course. They also requested that travel cost estimated be included in the reports to Council.

SR6 Application of Steven Palfy to subdivide land within the agricultural land reserve for the purpose of providing 3 additional residential lots (04770.000)

127/07 Moved by Councillor Webster and Seconded by Councillor Johansson;
"That Council recommend the Agricultural Land Commission approve the application to subdivide that Part of the Fractional South West ¼ of Section 13, Township 81, Range 26, W6M, Peace River District, as shown on Plan B5652, Except Plans 17554 and 30078 (PID: 014-741-741) for the purpose of providing three additional residential lots."

CARRIED

SR7 Eldoren Consulting Inc. – Web Site Statistics (4.1.5.3)

Council requested that these reports be provided on a regular basis.

SR8 Bedding Plant Contract (6.1.11.1)

The Administrator stated the Groundskeepers concerns of purchasing 100% of the bedding plant stock from an unfamiliar supplier.

128/07 Moved by Councillor Webster and Seconded by Councillor Johansson;
"That Council authorize the Bedding Plant Contract with both Salt's Nursery and Peace River Greenhouses Ltd. with the groundskeepers allowed to purchase a percentage of the she sees appropriate of products from Salt's Nursery and Peace River Greenhouses Ltd."

DEFEATED

With Mayor Harwood, Councillors Anderson, Johnson and Stacey voting against.

Moved by Councillor Johnson and Seconded by Councillor Anderson;
"That Council authorize the Groundskeeper to purchase 50% of the bedding plant contract from both Salt's Nursery and Peace River Greenhouses Ltd."

CARRIED

SR9 Sign Quotes (2.5.1.9)

Council reviewed the quotes received. Council requested that staff obtain more information from Signworks with regards to their blasted cedar versus plywood.

129/07 Moved by Councillor Kosolowsky and Seconded by Councillor Webster;
"That Council authorize staff to submit a Community Tourism grant application to construct and install new entrance signage along Highway 29."

CARRIED

SR10 LGMA Conference (1.5.1.4)

130/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That Council authorize disbursement of funds for conference fees, accommodation and travel to Vancouver for the LGMA Conference for Carolyn Bonnick."

CARRIED

SR11 In Camera Reporting Out

131/07 Moved by Councillor Kosolowsky and Seconded by Councillor Johnson;
"That Council receive the In Camera report."

CARRIED

SR12 Expense Reimbursement

132/07 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That Council read the Council Remuneration and Reimbursement of Expenses Amendment
Bylaw No. 720, 2007 a first, second and third time."

CARRIED

133/07 Moved by Councillor Johansson and Seconded by Councillor Anderson;
"That Council adopt the Expense Reimbursement Policy as amended."

CARRIED

134/07 Moved by Councillor Anderson and Seconded by Councillor Johnson;
"That Council endorse the practice of the Peace River Regional District to increase the
mileage rate by 1¢ each year up to 50¢ in 2009."

CARRIED

COMMITTEE REPORTS

CM1 Resource Policy (4.3.4.6)

Council reviewed the second draft of the resource policy and decided to make changes to the following:

- the objective to foster a balance, diverse and sustainable economy with no one activity negatively impacting another, be reworded to say "to a reasonable extent";
- the objective to foster effective communication and positive relationships between the Hudsons' Hope municipal government and all stakeholders, be amended to include residents;
- Councillor Johnson, Kosolowsky and Johansson will reword paragraph 3 under the General heading to also include the specific intensive use areas;
- paragraphs 2 and 3 under the Transportation and Utility Corridors will be combined and reworded;
- Councillor Johansson will research more information for what to add to the Air heading;
- paragraph 2 under the Safety & Quality of Life Issues heading will be deleted and a new paragraph may be added regarding companies being considerate of residents who are walking or riding along the roadways; and
- more information will be researched for paragraph 3 under the Municipal Infrastructure & Services as to who pays for training first response personnel from the District of Hudson's Hope.

A revised draft will be brought back for review.

CM2 Snow Day (1.6.1.6)

Councillor Johnson advised Council of the success of the Snow Day at the Ski Hill on March 11, 2007, in which more than 60 people attended to ski, snowboard, toboggan and snowmobile.

CM3 Air Horn Testing

Mayor Harwood reminded Council of the Air Horn Testing which would be occurring on March 13, 2007.

CM4 Recycling (9.5.3)

Councillor Webster suggested that more signage be placed at the recycling bins and an article placed in the bulletin to educate the community on recycling. Council discussed the baling of cardboard, and that Kiewit has recently had lots of cardboard and were willing to make some sort of contribution to the District.

NEW BUSINESS

NB1 Vectramatics

Mayor Harwood advised that Rob Cheyne had been in contact with her and that Vectramatics was considering coming to Hudson's Hope to do a pilot project for digital mapping.

NB2 CBC Interview

Mayor Harwood advised Council that CBC would be in Hudson's Hope on Thursday, March 15, 2007 and would be doing an interview with her.

NB3 Budget Meeting

The Administrator requested that Council change the Budget Meeting from April 5 to April 4, 2007 at 10 am. Council agreed to this request.

DIARY

Diarized

Last Review/Action

| | | | |
|------|--|----------------------|------------------|
| DY1 | <i>Conventions/Conferences Holidays March 20 Terasen Gas Meeting March 26 Council Meeting April 4 Budget Meeting</i> | | |
| DY2 | <i>Grant Easement and notify property owners of requirements</i> | <i>Oct 2004</i> | <i>Sept 2005</i> |
| DY3 | <i>Building Amendment Bylaw</i> | <i>Oct 2004</i> | <i>Apr 2006</i> |
| DY4 | <i>Ticketing Bylaw</i> | <i>Oct 2004</i> | |
| DY5 | <i>Unightly Premises Bylaw</i> | <i>Nov 2004</i> | <i>June 2006</i> |
| DY6 | <i>Development of Atkinson Subdivision</i> | <i>Apr 2005</i> | <i>Dec 2005</i> |
| DY7 | <i>Waste Reduction Assessment</i> | <i>Apr 2005</i> | |
| DY8 | <i>Extension of Electrical Service – Twelve Mile Road</i> | <i>Oct 2005</i> | <i>Jan 2006</i> |
| DY9 | <i>Blanket rezoning of commercial properties along Beattie Drive</i> | <i>June 2006</i> | |
| DY10 | <i>Portage Road Closure (9.6.1.4)</i> | <i>Sept 2005</i> | |
| DY11 | <i>Seniors Housing</i> | <i>February 2007</i> | |

DY12 *Plan to Reduce Greenhouse Gas Emissions* *February 2007*

DY13 *New Building Code* *February 2007*

SPECIAL IN CAMERA MEETING OF THE COUNCIL

Moved by Councillor Anderson and Seconded by Councillor Webster;

135/07 "To recess this regular meeting and, pursuant to Part 4, Division 3 and Part 5, Division 2 of the *Community Charter*, convene a special meeting that will be closed to the public to discuss matters pertaining to legal and personnel issues. (8:43 p.m.)

CARRIED

[This regular meeting reconvened at 8:49 p.m.]

ADJOURNMENT

136/07 Moved by Councillor Webster and Seconded by Councillor Kosolowsky;
"That this regular meeting of the Council be adjourned." (8:49 p.m.)

CARRIED

Certified Correct:

Clerk

Mayor