

DISTRICT OF HUDSON'S HOPE
MINUTES OF THE REGULAR MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBERS
MONDAY, JUNE 23, 2008 AT 5:00 P.M.

Present: **Council:** Mayor Harwood; Councillors Anderson, Webster, Johnson, and Johansson
Staff: C. Bonnick, Administrator; and B. Mercereau, Deputy Clerk
Other: Colleen Ballantyne, KPMG; Rob Bachmeyer, ILMB; C. Lewis, J. Burkinshaw, B. Bach, R. Karst, D. Summer, and P. Enderlin

CALL TO ORDER

The meeting was called to order at 5:00 pm with Mayor Harwood presiding.

DELEGATION

D1 KPMG – Presentation of 2007 Financial Statements (1830-01)

Colleen Ballantyne with KPMG presented the 2007 Financial Statements highlighting the following:

- connection fees were drastically higher this year due to the new Days Inn building;
- the Curling Club grant was added into the 2007 Financial Statements;
- the gas tax money will be used for the Energy Plan and perhaps a future Community Energy Plan;
- the capital assets now include the Curling Club for 1.7 million dollars;
- the community development account included costs for tourism, new entrance signs, new zoning bylaw and 12 Mile road electrical extension;
- the current loans outstanding are Adams Street Sewer and the 12 Mile Electrical Extension;
- there is a surplus in the provincial pension plan; and
- a change in accounting policy has been made for the Tangible Capital Assets which will come into affect on January 1, 2009.

Councillor Webster questioned whether residents who do not have sewer and water should have to pay into the sewer and water reserves on their taxes. Mrs. Ballantyne advised she had not dealt with a community that had exempted specific properties from contributions to reserves, however she would look into it.

A date change was made on page 8 of the Financial Statements to change the maturity date on the local improvements Bylaw No. 539 from 2006 to 2016.

ADJOURNMENT (6:00 pm)

[This regular meeting reconvened at 6:05 p.m.]

D2 Rob Bachmeyer, ILMB – Old Growth Forest (0400-20)

Rob Bachmeyer from the Integrated Land Management Bureau (ILMB) talked to Council about the Old Growth Management program they are currently developing. ILMB is working with the forestry industry and a number of different groups to identify these old growth forest areas to help protect them. These areas would only apply to the forestry industry and would not have an impact on their harvesting or licenses. The old growth forests would be defined as forests 100 to 140 years old and on crown land. It is estimated that approximately 16% of Crown land would be designated under this program. Formal consultation will begin in the fall of 2008 and a meeting will be held in Hudson's Hope. Mr. Bachmeyer advised that he will send maps to Hudson's Hope to review. Council advised of their concern with Tembec's current proposal to

cut trees around Lynx Creek which are currently identified as old growth forest. Mr. Bachmeyer advised that he would be meeting with Tembec at the beginning of July and would discuss this concern with them.

MINUTES

M1 Special Meeting – May 15, 2008 (0550-01)

206/08 Moved by Councillor Webster and Seconded by Councillor Anderson;
"That the minutes of the special meeting held May 15, 2008 be adopted, as amended."
CARRIED

M2 Special Meeting – May 20, 2008 (0550-01)

207/08 Moved by Councillor Anderson and Seconded by Councillor Webster;
"That the minutes of the special meeting held May 20, 2008 be adopted."
CARRIED

M3 Special Meeting – May 21, 2008 (0550-01)

208/08 Moved by Councillor Anderson and Seconded by Councillor Webster;
"That the minutes of the special meeting held May 21, 2008 be adopted, as amended."
CARRIED

M4 Public Hearing – June 2, 2008 (0550-01)

209/08 Moved by Councillor Johnson and Seconded by Councillor Webster;
"That the minutes of the public hearing held June 2, 2008 be adopted."
CARRIED

M5 Council Meeting – June 2, 2008 (0550-01)

210/08 Moved by Councillor Anderson and Seconded by Councillor Webster;
"That the minutes of the Council meeting held June 2, 2008 be adopted, as amended."
CARRIED

BUSINESS ARISING FROM MINUTES

B1 Northern Lights College Closure (0400-70)

Mayor Harwood advised of her meeting with the Northern Lights College Board on June 18, 2008. She spoke to them regarding their policy to meet the standards of the public they serve which has not been done in Hudson's Hope. The college advised that they will respond to the District

B2 Crew Energy (6660-20)

The Administrator advised that a "spacing unit" is one per 284 hectares; however, the area is confined to 1.8 by 1.6 kilometres. It was advised that staff had emailed Shelley Machon regarding a presentation on seismic activity; however, she had not yet responded.

B3 Parcel Sales (0400-20)

Council discussed the July 16, 2008 Crown Dispositions which have the two parcels on the Northern boundary of the District listed for disposition. The current caveats listed on the two parcels are that tenure holders be requested to follow the District of Hudson's Hope Resource Development Policy as written and adopted November 13, 2007 and amended February 11, 2008. The Administrator will contact the Titles Branch on June 24, 2008 to determine whether

additional caveats may be added to the conditions of sale. A meeting will be held on Thursday, June 26, 2008 at 8:30 am to discuss the caveats suggestions.

B4 Beryl Prairie Park

The Administrator advised that a letter had been forwarded to West Moberly First Nations requesting comments for the Beryl Prairie Park.

B5 Conflict of Interest Issues (2400-01)

The Administrator advised that she is still waiting on an legal opinion regarding the issue of when a Councillor is a committee liaison to a group if they must step down when Council is dealing with those financial issues.

B6 Hudson's Hope Aquifers (5600-01)

Prairie Farm Rehabilitation Association had previously mapped two aquifers in Hudson's Hope and staff were contacting them to determine if they could do additional work for the District.

B7 Ball Diamonds (6130-01)

Councillor Anderson advised that the conditions of the ball diamonds need to be addressed, especially the backstops which have pieces of metal sticking out which could cause injury.

B8 Town Spring (5600-01)

It was advised that mixed reports are being made about the town spring, as some residents have advised that it used to run low prior to the dam and some residents advised that it has always run high.

CORRESPONDENCE

211/08

Moved by Councillor Johnson and Seconded by Councillor Anderson;
"That the items of correspondence numbered C1 to C11 be received."

CARRIED

C1 PVEA and West Moberly First Nations – Paddle for the Peace (0400-60)

C2 Office of the Premier – Local Motion and Towns for Tomorrow Initiatives (0400-20)

The Administrator will send a letter to Premier Campbell with comments on the LocalMotion and Towns for Tomorrow initiatives.

C3 Ministry of Community Services – Small Community Grants (0400-20)

C4 West of the 6th Meridian Land Ltd. – Notifications (6660-20)

C5 Hudson's Hope Fall Fair – Donation Request (1770-01)

212/08

Moved by Councillor Webster and Seconded by Councillor Johansson;
"That Council donate the use of the Arena and tent and the staff time required for set up."

CARRIED

C6 BC Hydro – Answers to Questions from the June 2, 2008 Meeting (0400-30)

Mayor Harwood will send a thank you letter to Bruce Misewich for sending the answers to Council's questions.

C7 ICBC – Municipal Rental Contract Policy (0400-30)

213/08

Moved by Councillor Johansson and Seconded by Councillor Webster;
“That Council adopt the Impaired Driving Designated Driver Policy and suggest that groups leasing municipally owned buildings also use the policy.”

CARRIED

Council requested a note be put into the Bulletin regarding this new policy.

C8 Northern Lights College – Advertisement Opportunity (0400-70)

C9 LP Canada Ltd. – Annual Operating Plans for Tembec and Louisiana-Pacific (6660-20)

214/08

Moved by Councillor Webster and Seconded by Councillor Anderson;
“That a letter be sent to Louisiana-Pacific Canada outlining the concerns with the proposed blocks that are within the proposed old growth management areas near the confluence of Lynx Creek and Brenot Creek and also advise them that Council supports the Integrated Land Management Bureau’s project to protect the old growth forest.”

CARRIED

C10 Port Moody – Proposed Increase in the Interval Between Civic Elections (0400-50)

C11 Dawson Creek – Invitation to 50th Homecoming Celebrations (0400-50)

Council agreed to purchase a tree and a plaque for both Dawson Creek and Taylor for their 50th Anniversaries.

STAFF REPORTS

SR1 Payroll Summary Ending June 14, 2008 (1920-01)

215/08

Moved by Councillor Johnson and Seconded by Councillor Anderson;
“That the municipal payroll totalling \$46,807.47 for the two-week period ending June 14, 2008 be approved.”

CARRIED

SR2 Accounts Payable Summary (1630-01)

216/08

Moved by Councillor Anderson and Seconded by Councillor Johnson;
“That the accounts payable reports for June 10, 2008 in the amount of \$56,463.25 and for June 19, 2008 in the amount of \$102,898.57 for a total of \$159,361.82 be approved.”

CARRIED

SR3 Administrator’s Reports

1. Tax Exemptions – BC Assessment Error (1950-01)

217/08

Moved by Councillor Webster and Seconded by Councillor Johansson;
“That Council:

- a) request the Ministry of Community Services and the Ministry of Small Business and Revenue write-off the uncollectible taxes and related penalties and interest for the following properties:
Roll No. 333.41090.010 – Hudson’s Hope Rod & Gun Club
Roll No. 333.41091.010 – Hudson’s Hope Rod & Gun Club
Roll No. 333.41027.100 – Hudson’s Hope Ski Association; and
- b) direct staff to include these properties in the annual tax exemption bylaw for 2008.”

2. Donation Requests (1770-01)

218/08

Moved by Councillor Webster and Seconded by Councillor Anderson;
"That Council adopt the Donation Request policy as presented and amend the Financial Assistance policy to remove the words "and other donation requests such as recreation requests."

CARRIED

3. Resource Policy Amendment (6660-01)

The Administrator advised that after review the Resource Development Policy does not need an amendment to show the Council's intent to rezone privately owned properties within the previous proposed disposition for oil and gas tenure on the Northern boundary of the District, as the resource development policy does not include specific locations. Urban Systems has been directed to include these lands in the proposed RU2 zone of the new zoning bylaw for Council consideration

4. Municipal Election Staff (4200-01-01)

219/08

Moved by Councillor Webster and Seconded by Councillor Johnson;

"1. That pursuant to Section 41(1) and (2) of the *Local Government Act*, Carolyn Bonnick be appointed Chief Election Officer for conducting the 2008 Municipal General Election with power to appoint other election officials as required for the administration and conduct of the 2008 Municipal General Election;

And that Becky Mercereau be appointed Deputy Chief Election Officer for the 2008 Municipal General Election.

2. That Council adopt the Election Official Remuneration Policy.

3. That Council give first reading to the Mail Ballot Authorization and Procedure Bylaw No. 753, 2008."

CARRIED

with Councillor Johansson OPPOSED

SR4 Hunting and Fishing Licences

220/08

Moved by Councillor Anderson and Seconded by Councillor Webster;

"That Council authorize the District to become a vendor for hunting and fishing licences for the Province of British Columbia on a permanent basis."

CARRIED

SR5 Atkinson Subdivision (3220-20)

221/08

Moved by Councillor Johansson and Seconded by Councillor Johnson;

"That Council support smaller staged development of the Atkinson lands and that the sales contract be amended to reflect additional stages of development."

CARRIED

COMMITTEE REPORTS

CM1 Dunlevy Boat Launch (6130-01)

Councillor Johnson showed Council pictures of the current boat launch at the Dunlevy Provincial Park which showed it in a state of disrepair. Council requested a letter be sent requesting repairs as soon as possible.

CM2 CANFOR Meeting (6660-01)

Councillor Johnson advised of his attendance at the Canfor Meeting. They are currently doing some work and will be selling to West Fraser. There will be no recovery this year, but it is expected in 2009.

CM3 Economic Development Committee (0360-01)

Councillor Johnson advised that EDC is currently working on upgrading communications and has hired a consultant to help with the planning. They are researching a fibre optics cable which would run from Fort St. John to Hudson's Hope to eliminate capacity problems for high speed internet in Hudson's Hope and would include more cell service sites. A new line from Fort St. John to Hudson's Hope could be requested from BC Hydro as part of their legacy projects if the proposed Site C Dam were to proceed.

NEW BUSINESS

NB1 UBCM Resolutions (0400-01)

222/08

Moved by Councillor Webster and Seconded by Councillor Anderson;
"That Council adopt the following resolution:

WHEREAS UBCM resolution 2007-B46 called on the provincial government to notify and provide surface land owners the opportunity to comment at the time of the provincial government's receipt of an industry request for subsurface parcels to be posted for sale, but the provincial Pilot Surface Owner Notification Project notifies surface land owners only after the government has decided to post relevant sub-surface parcels for sale, and information about surface land owners' activities and concerns is made available only after the sale, to the successful bidder;

AND WHEREAS the notification and opportunity for surface land owners to comment on industry requests to post sub-surface parcels for sale would allow surface land owners to provide prospective bidders with information about current surface activities that might affect access to sub-surface resources, and early exchange of such information would support improved relations between surface land owners and industry;

THEREFORE BE IT RESOLVED that the Province amend the Pilot Surface Owner Notification Project to notify and provide surface land owners the opportunity to comment at the time of an industry request for sub-surface parcels to be posted for sale, in order to facilitate early exchange of information and allow surface owners to inform prospective sub-surface bidders of surface activities that might affect access to sub-surface resources."

CARRIED

Council also requested a copy of the resolution be sent to the Peace River Regional District.

NB2 Water Quality Issues (5600-05)

The Administrator advised that when there are issues with the District wells a notice was advertised on the well and notices were sent out in the mail. She has spoken to other communities regarding this issue and they all also post notices on the well but they also put advertisements into the daily newspapers and radio which Hudson's Hope is unable to do. Northern Health has advised that a notification on the well is a sufficient way of notifying users. Hudson's Hope Gas will be asked if the testing results can be sent to Hudson's Hope at the same time they are sent to their company and if a District employee can take the sample to ensure continuity of collection practices.

NB3 Taxation (1970-01)

Councillor Webster questioned whether different tax rates could be changed for residents who do not have access to services such as sewer and water.

223/08

Moved by Councillor Johansson and Seconded by Councillor Webster;
"That a letter be sent to BC Assessment regarding the different ways taxes can be collected for rural residents not receiving all the services and having to pay into the reserves for the water and sewer services."

CARRIED

NB4 Scholarships (0290-01)

Council discussed whether two scholarships should be awarded for 2008. The Administrator advised that the current policy only allows for one applicant to receive the scholarship. Council discussed adding more specific criteria to the scholarships and researching whether to extend the wording to have "up to two scholarships" for 2009.

224/08

Moved by Councillor Johnson and Seconded by Councillor Webster;
"That Aylssa Huxley be awarded the Leo and Ethel Rutledge Scholarship for 2008."

CARRIED

NB5 Volunteer of the Year (0290-01)

Council advised that Ralph "Spud" Murphy would be receiving the Volunteer of the Year and requested that staff find out what charity he would like Hudson's Hope to donate to on his behalf.

NB6 Mapping

Council requested a quote be provided for an extensive overlaying mapping system for the District of Hudson's Hope. The Administrator advised that she would be at McElhanney this week and would request a quote.

NB7 Tree Clean-Up

Council requested that the trees fallen by the District staff behind the Sportsman's and the residents on Beattie Drive be cleaned up.

NB8 Geo-Thermal Heating (5280-06)

Councillor Webster advised that she had met a company regarding geo-thermal heating and the costs associated. It was recommended that the District research geo-thermal heating and perhaps try it at the District shop, as the shop is the worst energy offender.

NB9 New Ministers (0400-20)

Mayor Harwood advised that new ministers had been announced today. The Minister of Community Development will now be Blair Lekstrom.

	DIARY	Diarized	Last Review/Action
DY1	<i>Conventions/Conferences Holidays</i> July 14 <i>Council Meeting</i> July 28 <i>Council Meeting</i>		
DY2	<i>Grant Easement and notify property owners of requirements</i>	<i>Oct 2004</i>	<i>Sept 2005</i>

DY3	<i>Ticketing Bylaw (3900-02)</i>	<i>Oct 2004</i>	<i>June 2007</i>
DY4	<i>Unsightly Premises Bylaw (3900-02)</i>	<i>Nov 2004</i>	<i>Jan 2008</i>
DY5	<i>Development of Atkinson Subdivision</i>	<i>Apr 2005</i>	<i>July 2007</i>
DY6	<i>Waste Reduction Assessment</i>	<i>Apr 2005</i>	
DY7	<i>Blanket rezoning of commercial properties along Beattie Drive</i>	<i>June 2006</i>	
DY8	<i>Portage Road Closure</i>	<i>Sept 2005</i>	<i>Feb 2008</i>
DY9	<i>Seniors Housing</i>	<i>Feb 2007</i>	<i>Apr 2008</i>
DY10	<i>Plan to Reduce Greenhouse Gas Emissions</i>	<i>Feb 2007</i>	
DY11	<i>BC's 150th Anniversary Celebrations</i>	<i>May 2007</i>	
DY12	<i>Trade, Investment & Labour Mobility Agreement</i>	<i>May 2007</i>	
DY13	<i>Minister of Small Business and Revenue – Single Business Licences (0400-20)</i>	<i>Aug 2007</i>	<i>Feb 2008</i>
DY14	<i>Cameron Lake Campground (6130-20)</i>	<i>Jan 2008</i>	<i>Apr 2008</i>
DY15	<i>Regional Community Foundation (0400-01)</i>	<i>Jan 2008</i>	<i>Apr 2008</i>
DY16	<i>Peace River Regional District System (0400-50)</i>	<i>Feb 2008</i>	
DY17	<i>Site Inspections with Tembec (6660-01)</i>	<i>Mar 2008</i>	
DY18	<i>Registration for the Northeast BC Community Coal Forum</i>	<i>May 2008</i>	

ADJOURNMENT

225/08

Moved by Councillor Anderson and Seconded by Councillor Johnson;
"That this regular meeting of the Council be adjourned." (7:58 p.m.)

CARRIED

Certified Correct:

Clerk

Mayor