

**DISTRICT OF HUDSON'S HOPE**  
**MINUTES OF THE REGULAR MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**TUESDAY, OCTOBER 13, 2009 AT 7:00 P.M.**

Present: **Council:** Mayor Anderson; Councillors Webster, Johnson, Summer, Johansson and Stacey  
**Staff:** C. Nash, Administrator; M. Carter, Director of Public Works; J. Locher, Interim Administrator; and B. Mercereau, Deputy Clerk  
**Other:** C. Lewis, R. Bach and R. Karst

**CALL TO ORDER**

The meeting was called to order at 7:00 pm with Mayor Anderson presiding.

**ADOPTION OF MINUTES**

**M1 Minutes – June 19, 2009 and September 14, 2009 (0550-01)**

292/09

Moved by Councillor Webster and Seconded by Councillor Johansson;  
"The minutes of the special meeting held June 19, 2009 be adopted and the minutes of the Council meeting held September 14, 2009 be adopted."

CARRIED

**BUSINESS ARISING FROM MINUTES**

**B1 Ministry of Transportation – Beryl Prairie Road Meeting (0400-20)**

Council requested staff obtain the minutes from the meeting held by the Ministry of Transportation with regards to the Beryl Prairie Road.

**B2 Urban Systems – Signage on Rural Properties / Size of Manufactured Homes Permitted (3360-01)**

The Interim Administrator advised that information will be forthcoming from Joel Short at Urban Systems.

**B3 Broadband Communication Feasibility Study – West Can Tel (1855-03)**

The Interim Administrator has requested an actual report from West Can Tel on their study which can be submitted with the final report for the grant. The meeting with Telus to discuss the broadband extension project is scheduled for Thursday, October 22, 2009 at 1:00 pm. The Interim Administrator has suggested that the first meeting between Council and Telus be used to determine the proposal and what part the District would be involved in. Once additional information has been received from Telus then a meeting should be held with industry representatives to discuss their involvement in the project.

**B4 Dudley's Cabin at Alwin Holland Park (6130-01)**

The Director of Public Works is waiting for a quote on moving the cabin and restoration costs. These estimates will be brought back to Council once received.

**B5 Idling Concerns (5280-02)**

Council requested signage be installed to help stop vehicle idling near the North Peace Credit Union on Beattie Drive.

## RECOMMENDATIONS FROM COMMITTEES

### CR1 Resident Camper Pass (6130-01)

293/09

Moved by Councillor Johnson and Seconded by Councillor Webster;  
"That Council reinstate the resident camper pass for a cost of \$150.00 per season and also offer a 10 night punch card for \$100.00, both of which would include firewood."

CARRIED

Staff will determine a system to classify who is an eligible resident for this program.

### CR2 Pack Your Bags Contest (0540-01)

294/09

Moved by Councillor Johansson and Seconded by Councillor Webster;  
"That Council authorize \$100.00 to be used as a gift certificate for the Pack Your Bags Contest being organized by the Environmental Advisory Committee."

CARRIED

Councillor Johnson requested that Pro Hardware be approached to be part of the contest.

## STAFF REPORTS

### SR1 Payroll Summary (1920-01)

295/09

Moved by Councillor Stacey and Seconded by Councillor Johnson  
"That municipal payroll totalling \$109,850.81 for the six-week period ending October 3, 2009 be approved."

CARRIED

### SR2 Accounts Payable Summary (1630-01)

296/09

Moved by Councillor Summer and Seconded by Councillor Webster;  
"That accounts payable reports for September 22, 2009 in the amount of \$37,562.80 and for September 24, 2009 in the amount of \$18,462.42 and for October 1, 2009 in the amount of \$49,941.13 for a total of \$105,966.35 be approved."

CARRIED

The Administrator confirmed with Council that Payroll Summary and the Accounts Payable Summary will be taken off the agenda in the future. A quarterly update on the budget will be presented to Council instead.

### SR3 Application to Subdivide Land in the Agricultural Land Reserve (6635-01)

Council discussed the decision of the Agricultural Land Commission to refuse the application made by Jeff and Rose Burkinshaw.

Council requested that a letter be sent to the Agricultural Land Commission to set up a community meeting to discuss some of the issues that have been affecting Hudson's Hope.

### SR4 Seniors Snow Removal (0340-50)

The Director of Public Works advised that his recommendation would be to discontinue the program due to the liability issues and the expense.

A roundtable discussion ensued with members noting the following:

- the initial reason for beginning this service was to ensure ambulance and emergency vehicles could access seniors' homes;

- need a definition in the policy for a “driveway”;
- consider plowing the windrow off of senior’s driveways rather than the whole driveway;
- the policy takes away from local business opportunities;
- this is a long standing program that needs to be re-examined rather than being cancelled;
- ask seniors for their opinion on the program and let them know that the District is considering redesigning the program;
- the number of driveways is increasing each year; and
- the majority of seniors on the list are self sufficient and do not necessarily require this service.

297/09 Moved by Councillor Johnson and Seconded by Councillor Summer:  
“That the Senior Snow Removal program be referred back to staff for additional information.”  
CARRIED

**SR5 Special Events Coordinator Updates (8100-01)**

Council received information on the recent events held by the Special Events Coordinator. They discussed community access to the school and advised the municipality had donated \$100,000 to the school to make the gym a “community gym”. Council requested that thank you letters be sent to the Fire Hall and Shop Easy for their volunteer time and donations.

**SR6 UBCM Report (0400-01)**

Council reviewed the actions steps outlined by the Interim Administrator.

298/09 Moved by Councillor Webster and Seconded by Councillor Johnson;  
“That Council refer the action items from the UBCM Convention to staff to begin and for them to create a priority list from these items.”  
CARRIED

**SR7 Peace River Basin Trust (0400-30 xref. 0400-50)**

299/09 Moved by Councillor Johnson and Seconded by Councillor Stacey;  
“That the District of Hudson’s Hope Council support the establishment of a Peace River Basin Trust that is based on historical grievances, not the proposed Site C project; and that Council appoint the Administrator to a committee of representatives from each community involved in the Peace River Basin Trust to research the trust options and bring a recommendation to the Peace River Regional District.”  
CARRIED

**SR8 Official Appointments**

300/09 Moved by Councillor Stacey and Seconded by Councillor Johansson;  
“That Council rescind Carolyn Bonnick as the Corporate Officer and Financial Officer and rescind John Locher as the Approving Officer; and further, that Council appoint Charles Nash as the Corporate Officer, Financial Officer, and Approving Officer.”  
CARRIED

**SR9 Swimming Pool Update (0810-20)**

Council received the report for information. The recertification information be referred to the budget discussions.

**SR10 Booster Station Upgrade (5600-01)**

Council requested this information be referred to budget discussions.

**SR11 Front Counter BC Referral – Lynx Creek Sand and Gravel Quarry (0400-20)**

301/09

Moved by Councillor Johnson and Seconded by Councillor Webster;  
“Front Counter BC be advised that current land use regulations do not permit resource development on the land in question” and further that “prior to considering an application to amend the zoning, District Council requires detailed information on both the extent of the proposed quarry operation and the reclamation plan for the land when the quarry operation ceases production.”

CARRIED

Council questioned the reclamation of the gravel pit currently used by the Ministry of Transportation on the South side of Highway 29 near this site.

**SR12 Development of the Beryl Prairie Park (41202.010 xref. 0540-20)**

Council reviewed the recommendation from staff which stated “that Council advise the Recreation Advisory Committee on the proposal to prepare, with the community, a Master Plan for the District’s Parks and Recreation and, in conjunction with the 2010 Budget, to determine funding and projects proposed for the Beryl Prairie Park.

The Interim Administrator recommended that a master plan and allocation of funding be completed by Council. He also recommended that each park be designated as either a neighbourhood or community park which would then allow Council to decide what extent each park should be developed in the long term and how much funding should be allocated to each park.

302/09

Moved by Councillor Summer and Seconded by Councillor Webster;  
“That Council refer the development of the Beryl Prairie Park back to the Recreation Advisory Committee meeting.”

CARRIED

**BYLAWS**

**BY1 Cemetery Bylaws (3900-02)**

303/09

Moved by Councillor Webster and Seconded by Councillor Stacey;  
“That Council adopt the Cemetery Management Bylaw No. 755, 2009 and the District of Hudson’s Hope Fees and Charges Amendment Bylaw No. 774, 2009.”

CARRIED

**BY2 Fire Protection and Life Safety Bylaw No. 775, 2009 (3900-02)**

304/09

Moved by Councillor Webster and Seconded by Councillor Johansson;  
“That Council give first reading to the District of Hudson’s Hope Fire Protection and Life Safety Bylaw No. 775, 2009.”

CARRIED

**CORRESPONDENCE**

**C1 Northern Health – New Radon Strategy Launched in Northeast (0400-80)**

Council requested this information be published in the November Bulletin.

**C2 Ministry of Forests and Range – Changes to Resource Road Use (0400-20)**

**C3 Ministry of Community and Rural Development – Grants (0400-20)**

Staff will research how these funds are suppose to be spent.

**C4 Sci-Tech North – Excellence in Innovation Awards**

**C5 Hudson’s Hope Museum – Harvest Social (0230-01)**

Council determined that they do not wish the Special Events Coordinator to be servicing other groups within the community, but rather hosting events on behalf of the District.

**C6 BC Hydro – Peace Williston Advisory Committee Meeting (0400-30)**

Mayor Anderson, Councillors Johansson, Summer, Webster and Stacey and Administrator, Charles Nash, will attend the Peace Williston Advisory Committee Meeting on October 19, 2009.

**C7 Ross Peck – Industrial Use of Lynx Creek Boat Launch (02454.000)**

Council received information from Ross Peck on the current industrial use of the boat launch at Lynx Creek. A roundtable discussion ensued with members noting the following:

- industry could use the area on the other side of Lynx Creek at the end of a road allowance, although this area would need some work;
- should place signage at the boat launch advising that it is for public use only, not commercial;
- although there is a commercial water stand, these companies are taking water from the river because they are looking for untreated water;
- requested information from the Oil and Gas Commission on how much water each permit holder is allowed to take and the actual amounts being taken; and
- could install a gate on the road allowance and companies who wanted to use it would need to pay a fee for the key.

Council referred this issue to staff for them to determine some solutions to this problem.

**C8 Ministry of Energy, Mines and Petroleum Resources – Crown Disposition (0400-20)**

**C9 Doug Leatherdale – Peace River Projects Development (04610.000)**

This issue was referred to the in camera meeting.

**C10 BC Oil and Gas Commission – 2008/2009 Commission Annual Flaring Reduction Report Release (0400-20)**

**C11 BC Oil and Gas Commission – 2008/2009 Commission Annual Site Restoration Report Release (0400-20)**

**C12 Northern BC Tourism – AGM (0400-30)**

**C13 Fort St. John and District Chamber of Commerce – Request for Letter of Support (0400-50)**

Council requested staff send a letter of support to the Fort St. John and District Chamber of Commerce for their application to host the 2012 BC Chamber Annual General Meeting in Fort St. John.

**C14 CPMS – Understanding Labour and Employment Law (2810-01)**

305/09 Moved by Councillor Johansson and Seconded by Councillor Stacey;  
"That Council authorize course fees, accommodation and travel costs for Charles Nash to attend the Understanding Labour and Employment Law course in Prince George on November 4, 2009."

CARRIED

**COUNCIL REPORTS**

**CR1 UBCM 2009 Report (0400-01)**

Councillor Webster submitted a report on the UBCM Convention and recommended a number of actions to help move us forward.

**CR2 North Peace Economic Development Meeting (0360-01)**

Councillor Webster submitted a report on the North Peace Economic Development meeting she attended. She advised of a meeting being held on October 14, 2009 with the Minister of Small Business, Technology, and Economic Development on the planned HST.

**NEW BUSINESS**

**NB1 Donation Request (1770-01)**

306/09 Moved by Councillor Webster and Seconded by Councillor Stacey;  
"That Council authorize the donation of a pool pass, similar to the recent pass donation amounts, for the Hudson's Hope Museum's Harvest Social."

CARRIED

**NB2 North Peace Economic Development Commission (0360-01)**

Councillor Webster advised that the North Peace Economic Development Committee has donated \$12,500 towards the Hudson's Hope Museum strategic and business plan.

**Meeting Times (0550-01)**

Councillor Summer questioned if the Council meeting times could be switched back to 6:00 pm for the winter months. Council agreed to keep the current meeting time of 7:00 pm.

**DIARY**

**Diarized**

**Last  
Review/Action**

DY1	<i>Conventions/Conferences Holidays</i> <i>October 15 Meeting with Community Futures</i> <i>October 20 Land Resource Advisory Committee Meeting</i> <i>October 21 Community Development &amp; Services Advisory Committee Meeting</i> <i>October 21 Environmental Advisory Committee Meeting</i> <i>October 22 Meeting with Telus</i> <i>October 26 Council Meeting</i>		
DY2	<i>Unightly Premises Bylaw (3900-02)</i>	<i>Nov 2004</i>	<i>Jan 2008</i>
DY3	<i>Development of Atkinson Subdivision</i>	<i>Apr 2005</i>	<i>Oct 2009</i>
DY4	<i>Portage Road Closure</i>	<i>Sept 2005</i>	<i>Sept 2009</i>
DY5	<i>Seniors Housing</i>	<i>Feb 2007</i>	
DY6	<i>Plan to Reduce Greenhouse Gas Emissions</i>	<i>Feb 2007</i>	

DY7	<i>Minister of Small Business and Revenue – Single Business Licences (0400-20)</i>	<i>Aug 2007</i>	<i>Feb 2008</i>
DY8	<i>Cameron Lake Campground (6130-20)</i>	<i>Jan 2008</i>	<i>Oct 2008</i>
DY9	<i>Regional Community Foundation (0400-01)</i>	<i>Jan 2008</i>	<i>Apr 2008</i>
DY10	<i>Peace River Regional District System (0400-50)</i>	<i>Feb 2008</i>	
DY11	<i>Schedule meeting to discuss waste management</i>	<i>August 2008</i>	
DY12	<i>UBCM Resolution – Surface Land Owner Notification</i>	<i>May 2009</i>	
DY13	<i>Community Futures – REDI-BC Funding</i>	<i>June 2009</i>	
DY14	<i>Road Allowance for Oil &amp; Gas Activity</i>	<i>July 2009</i>	

307/09

Moved by Councillor Johnson and Seconded by Councillor Webster;

“To recess this regular meeting and, pursuant to Part 4, Division 3 and Part 5, Division 2 of the *Community Charter*, convene a special meeting that will be closed to the public to discuss matters pertaining to land and personnel issues. (9:00 p.m.)

CARRIED

[This regular meeting reconvened at 9:40 p.m.]

**ADJOURNMENT**

308/09

Moved by Councillor Johnson;

“That this regular meeting of the Council be adjourned.” (9:40 p.m.)

CARRIED

Certified Correct:

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Clerk

\_\_\_\_\_  
Mayor